

# Musicians' Union Private Teaching



If the student is under 18 years of age this agreement should be completed and signed by a parent or guardian

An agreement made on \_\_\_ / \_\_\_ / \_\_\_ (date)

between \_\_\_\_\_ (teacher's full name)

of \_\_\_\_\_ (teacher's address)

and \_\_\_\_\_ (full name of student/parent/guardian)

of \_\_\_\_\_ (student's address)

for the teacher to give \_\_\_\_\_ (insert number) lessons at the dates and times set out below of \_\_\_\_\_ (instrument) to \_\_\_\_\_ (name of student)

for a fee of £ \_\_\_\_\_ per lesson/term (delete as applicable) payable in full at the beginning of each lesson/term (delete as applicable).

DATE	START TIME	PLACE	DURATION OF LESSON

This Agreement is subject to the conditions printed overleaf and may only be varied with the agreement of both parties.

Signed by student/parent/guardian (delete as applicable) \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_

Signed by the teacher \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_

One copy to be retained by the teacher and one copy by the student/parent/guardian.

**Email:** teachers@musiciansunion.org.uk **Website:** www.musiciansunion.org.uk

# Musicians' Union

## Private Teaching



### 1. Fees

Lesson fees are subject to annual review.

### 2. Missed lessons

Any lesson missed by the student shall be paid for unless otherwise agreed with the teacher. If the teacher is unavailable to give any scheduled lesson, the lesson will be carried forward to another date. If this is not possible, any fee already paid will be refunded or used to pay for a future lesson.

### 3. Additional lessons

Extra lessons may be scheduled during holiday periods or at any other time by mutual agreement.

### 4. Termination of Agreement

A decision to discontinue lessons may be taken by the student/parent/guardian or the teacher in which case six weeks' written notice shall be given by the party seeking to discontinue. In the event that the student discontinues lessons with insufficient notice, the student/parent/guardian will be liable to pay fees for those lessons not taken during the notice period.

### 5. General

- The student/parent/guardian agrees to pay for any music/strings/reeds repairs etc required by the student and provided by the teacher.
- The student/parent/guardian will be responsible for any loss or damage incurred to any instrument, accessory or music loaned by the teacher to the student. Such items will be returned on request to the teacher.
- The student/parent/guardian undertakes not to make photocopies of any music.
- The student will not enter any examination, festival, competition or otherwise perform in public without first consulting the teacher. The teacher will not enter the student for any examination/festival etc without the approval of the student/parent/guardian. Any entry fees for such examinations and festivals will be paid by the student/parent/guardian.
- The student/parent/guardian is responsible for the insurance of the student's instrument.
- In the interests of the student's well-being whilst in the teacher's care, the teacher must be informed of any medical or other condition affecting the student.
- If the student is under eighteen, the parent/guardian gives permission for the teacher to teach the student.

### NOTES FOR GUIDANCE

- "Term" in the above context corresponds to the termly calendar in LEA schools.
- MU members are insured personally in respect of legal liability that may arise following injury or damage to members of the public. The limit of indemnity is £10 million. This policy is only operative whilst the individual registered member is performing, rehearsing or auditioning either solo or as part of a group band or orchestra and/or whilst teaching either at the member's own home or in a public place including transit to and from.
- It is important to note that whilst a teacher will use his or her best endeavours to ensure the student makes satisfactory progress, this cannot be guaranteed. In particular, careful regular practice as advised by the teacher is a prerequisite of success on a musical instrument.

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### MU support for music teachers

Teaching is one aspect of a musician's work that is common to all genres. In recognising the importance of this area of work to MU members, the Union has produced a range of leaflets and contracts specifically designed to assist teachers.

#### London

Tel 020 7840 5504  
london@musiciansunion.org.uk

#### East & South East England

Tel 020 7840 5537  
eastsoutheast@musiciansunion.org.uk

#### Midlands

Tel 0121 622 3870  
birmingham@musiciansunion.org.uk

#### Wales & South West England

Tel 029 2045 6585  
cardiff@musiciansunion.org.uk

#### North of England

Tel 0161 236 1764  
manchester@musiciansunion.org.uk

#### Scotland & Northern Ireland

Tel 0141 341 2960  
glasgow@musiciansunion.org.uk

### Benefits of MU membership

Everyone who plays an instrument knows that it can be a source of tremendous enjoyment. But if you have ambitions to make all or part of your living from any kind of music then it can become a serious business. You will need the help of the only organisation that cares about every kind of musician. The Musicians' Union is the largest union of musicians in the world and our services can save you more than the cost of membership.

#### Public liability cover

Exclusive insurance schemes  
Instrument protection

#### Health & Safety

Lifelong learning  
Courses, seminars & workshops

#### Personal injury package

Benevolent assistance  
Medical hotline

#### Legal assistance

Partnership Advisory Service  
Fee recovery & dispute resolution

#### Experienced staff & officials

Nationwide regional offices  
Dedicated helplines

#### Careers & business advice

Contract Advisory Service  
Industry lists & leaflets

#### Campaigns & lobbying

Specialist sections  
Networking opportunities

#### MU website

Membership directory  
Musician magazine

#### Salary & rate negotiation

Contracts & specimen agreements  
Consent forms

#### Rights protection

Media & session specialists  
Fee collection & distribution

#### Tax savings guide

Pension schemes  
MU credit card

#### MU Diary

Discount schemes  
MU merchandise